

3<sup>rd</sup> November 2017

Dear parents and carers

**Education Penalty notices**

Nottinghamshire County Council have amended the threshold for Penalties for failure to ensure regular school attendance to bring it in line with Education Penalties for holiday related absence.

From 6<sup>th</sup> November 2017, Education Penalty notices can be issued for unauthorised absence in excess of 3 days during any 6 week period without the need to send warning letters or introduce a monitoring period.

Yours faithfully



Mrs Alison Rae  
Attendance Manager  
Outwood Academy Portland and Outwood Academy Valley